



EASTERN CARIBBEAN TELECOMMUNICATIONS AUTHORITY (ECTEL)

92ND MEETING OF THE ECTEL BOARD OF DIRECTORS ONLINE VIA MS TEAMS

18th August 2022

A G E N D A

92BD 01-08/22

- 1 **Call to Order**
- 2 **Adoption of Agenda**
- 3 **Welcome/Opening Remarks – Chairman**
- 4 **Minutes**
 - (a) Minutes of the 91st Meeting of the ECTEL Board of Directors held online via MS Teams on 24th June 2022 92BD 02A-08/22
 - (b) Minutes of the Special Meeting of the ECTEL Board of Directors held online via MS Teams on 13th July 2022 92BD 02B-08/22
- 5 **Matters Arising from the Minutes of the 91st Meeting** 92BD 03-08/22
- 6 **Status of Implementation of ECTEL’s Work Plan 2021 – 2022**
Quarterly Work Plan Report 1st April – 30th June 2022 92BD 04-08/22
- 7 **Accounts**
 - (a) Financial Report for the Quarter ended 30th June 2022 92BD 05A-08/22
 - (b) Report on preparation for 2019 Audit 92BD 05B-08/22
- 8 **Economics and Finance**
 - (a) Review of ECTEL’s Investment Portfolio for the Quarter 1st April to 30th June 2022 92BD 06A-08/22
92BD-06B-08/22
 - (b) Revised Investment Guidelines
- 9 **Technical Services**
Update - Integrated Spectrum Management and Monitoring System (ISMMS) 92BD 07-08/22
- 10 **Staff and Administrative Matters**
 - (a) Update on ECTEL’s Headquarters 92BD 08A-08/22
 - (b) Amendment of ECTEL’s Staff Handbook 92BD 08B-08/22
- 11 **Date and Venue of next Board Meeting – September 2022** No Paper
- 12 **Adjournment**